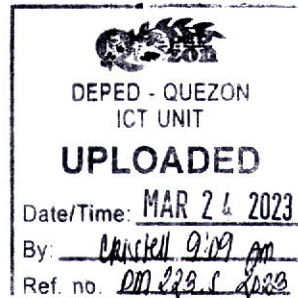




Republic of the Philippines  
**Department of Education**  
Region IV-A  
SCHOOLS DIVISION OF QUEZON PROVINCE



23 March 2023

**DIVISION MEMORANDUM**

**DM No. 223, s. 2023**

**OFFICER-IN-CHARGE (OIC) IN LIEU OF THE OIC-SCHOOLS DIVISION  
SUPERINTENDENT'S ATTENDANCE IN THE OPENING PROGRAM  
OF THE REGIONAL ATHLETIC ASSOCIATION MEET**

**To:** Assistant Schools Division Superintendents,  
Division Chiefs and Section/Unit Heads,  
Public Schools District Supervisors,  
All Others Concerned

1. In view of the attendance of the undersigned to the Opening Program of the Regional Athletic Association Meet, **Mr. Walter F. Galarosa**, Education Program Supervisor, is hereby designated as the *Officer-In-Charge* on **March 24, 2023**. He will sign all routine communications except appointments and financial matters.
2. In this connection, official correspondence shall be signed as follows:


FOR:

**ELIAS A. ALICAYA JR., EdD**  
OIC-Schools Division Superintendent

BY:

**WALTER F. GALAROSA**  
Education Program Supervisor

3. Immediate dissemination of this Memorandum is desired.

  
**ELIAS A. ALICAYA JR., EdD**  
Assistant Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent

osd/skoo03/23/2023

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